

## Member Services – Amanda Perrine

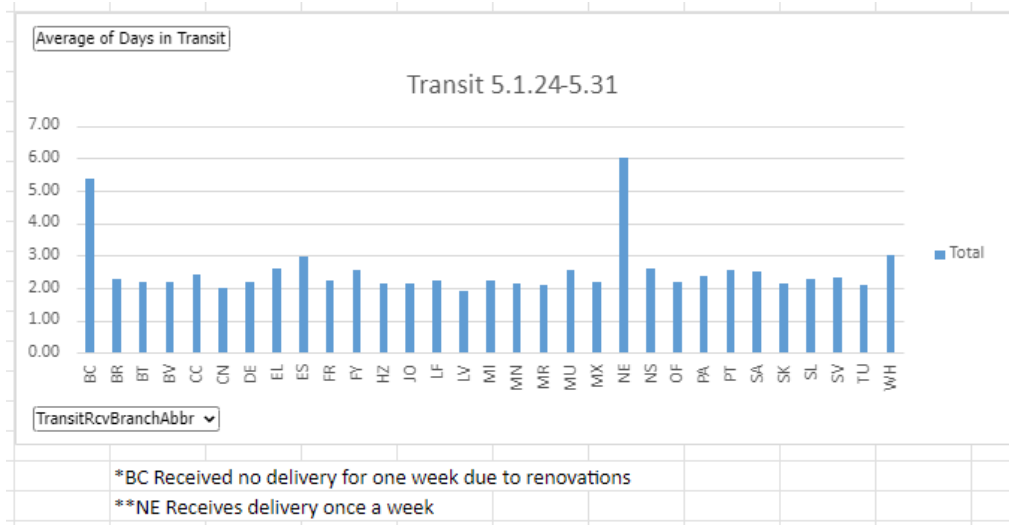
June 2024 (for May 2024)

*Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation. -Walter Cronkite*

	<b>Things That Happened</b>	<b>Looking Forward To</b>	<b>Things Needed From the Board</b>
Member Services Amanda	<ol style="list-style-type: none"> <li>1. The first TAC Meet &amp; Greet was held at North Syracuse and was a resounding success. We plan to host a second one on Tuesday, September 24<sup>th</sup>.</li> <li>2. Intent to apply for Construction Forms were turned in and we have a lot of projects to improve System libraries.</li> <li>3. I hosted two community focus groups for NOPL’s strategic planning process. It was great to meet community members and hear what they wanted for their community.</li> </ol>	<ol style="list-style-type: none"> <li>1. Orientation #2 for the new Board members focusing on the System.</li> <li>2. Syracuse Pride Outreach event.</li> <li>3. Multiple suburban library trustee trainings.</li> </ol>	<ol style="list-style-type: none"> <li>1. Teletime and hybrid work policies</li> <li>2. Attend the OCPL Board member orientation #2, whether new or in need of a refresher</li> <li>1. If there are other metrics you would like, such as outreach event numbers</li> </ol>
Outreach Maggie	<ol style="list-style-type: none"> <li>1. 29 NEW Library Cards; 20 Updated at Outreach events</li> <li>2. 1,041 Interactions during 5 Outreach Events</li> <li>3. Loved using the new Button Maker Press during Outreach</li> </ol>	<ol style="list-style-type: none"> <li>1. CNY Pride Parade and Festival on June 22 (RSVP to walk with the library! <a href="https://www.signupgenius.com/go/10C0E49A5AE29A7FAC16-49753801-cnypride">https://www.signupgenius.com/go/10C0E49A5AE29A7FAC16-49753801-cnypride</a> )</li> <li>2. Receiving applications for Outreach Mini-Grants</li> </ol>	<ol style="list-style-type: none"> <li>1. I need the Board and Administration to approve a policy for staff assisting at outreach events. OCPL staff have been volunteering for outreach events when they are not scheduled to work because it’s the only time they can participate. We need a policy that clearly defines PAID participation at events so that Personnel and Supervisors can communicate better with staff about re-arranging schedules.</li> </ol>

<p>Literacy Amy</p>	<ol style="list-style-type: none"> <li>1. Held potluck dinner for ESOL students at Soule Library. Everyone enjoyed the evening, and requested to do it again soon.</li> <li>2. Ordered the cart and materials for Kitchen Literacy Project, Global Sandwich. The cart will be outfitted with a wide range of cooking materials for varied programs. The cart and materials can be available to other libraries who are doing similar programs.</li> <li>3. Met with Liz Hradil from the NYS Office for New Americans about their plan to help Syracuse become an official Welcoming City</li> </ol>	<ol style="list-style-type: none"> <li>1. Kitchen Literacy Project: Global Sandwich will begin June 12 with Lavinia Fusco, with Vietnamese Banh Mi.</li> <li>2. Presentations on digital resources, programs, and library cards for all of the classes at West Side Learning Center in June.</li> <li>3. I've been working with Jenny at Maxwell to plan for a new conversation group there. LiteracyCNY has agreed to partner with us to have tutors help teach the classes after initial training. The group will most likely start in July or August.</li> </ol>	
<p>Delivery Jesse</p>	<ol style="list-style-type: none"> <li>1. We've received word that the PO for our new delivery van has been issued and the vehicle has been chosen.</li> <li>2. We completed our first delivery to Jamesville correctional.</li> <li>3. The delivery team also brought all of the flags for the watchfire for Memorial day.</li> </ol>	<ol style="list-style-type: none"> <li>1. We are looking forward to implementing new monthly procedures with our current team.</li> <li>2. We will be starting regular cycle counts of kits this month.</li> </ol>	<ol style="list-style-type: none"> <li>1. Please allow a safety footwear allowance for sorting room and delivery staff (\$150 per staff member, 7 staff members)</li> </ol>

## Metrics (Average Days in Transit)



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2023	2.74	3.16	2.30	2.32	3.07	2.45	2.62	2.83	2.4	2.63	2.9	3.16
2024	2.53	2.57	2.14	2.61	2.27							

