

JUNE 2024

**Administrator for Library
Operations**

**MONTHLY
REPORT**

PREPARED BY:
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WHAT HAS HAPPENED

01

ACCESSIBLE DOORS AT BEAUCHAMP

Contractors were hard at work at Beauchamp during the week of May 20th. They have installed the new exterior doors and the push buttons for the access panels. See photos below!

02

ACCESS CONTROL AT BEAUCHAMP

Our access control project has begun and the first library to start the process is Beauchamp branch! So far, everything has gone as planned.

03

SAFETY & SECURITY WALKTHROUGH

I partnered with the Union and health and safety experts from the County to do a Safety Audit of Mundy branch library.



Before & After



WHAT I'M EXCITED ABOUT

01

SPRINGSHARE TRAINING FOR CENTRAL AND BRANCHES

With this training, we will be (mostly!) up and running with our new event calendar software. Val M. has done a truly extraordinary job coordinating this effort. It's been a big, system-wide undertaking with a lot of moving parts, and Val has handled it all with her usual grace and intelligence. Kudos!

02

BADGE ACCESS FOR MORE BRANCHES

This summer will bring many challenges and opportunities as we move forward with badge access for all the branches. I am cautiously optimistic that the prep work we've put in with the help of Facilities and Johnson Controls will pay off and that the process will go smoothly.

03

FSCAC MEETING AT MANLIUS LIBRARY

I'm excited to learn more and share tips and tricks about the NYS Construction Aid process at the next system-wide meeting of the Facilities, Security and Construction Aid committee.

Security Statistics

Category Breakdown - Year to date

| 2024 OCPL Incident Report Statistics | Jan | Feb | Mar | Apr | May |
|--------------------------------------|-----|-----|-----|-----|-----|
| Juvenile (Aged 16 or under) | 3 | 6 | 5 | 5 | 3 |
| Assault | 1 | 1 | | 2 | 1 |
| Disturbance | | 1 | 1 | 3 | |
| Damage to Library Property | | 2 | 1 | | |
| Drugs/Alcohol | | | | | |
| Failure to Follow Rules (ie masks) | 2 | 2 | 1 | | |
| Medical | | 3 | 4 | | |
| Personal Property Damage/Theft | | | | 2 | 1 |
| Refusal to Leave | 1 | 1 | | 1 | |
| Sexual | 1 | 1 | 1 | | 1 |
| Trespassing | | 1 | 1 | | |
| Verbal Harassment/Threat/Abuse | 3 | 1 | 6 | 2 | |
| WPV (Workplace Violence) | 7 | 3 | 7 | 4 | 1 |
| Weapon | 2 | | 1 | | |

NUMBER OF INCIDENTS

Prior Three months
 Mar: 17
 Apr: 9
 May: 4

YEAR TO YEAR COMPARISON

Total for May 2024: 4
 Total For May 2023: 9

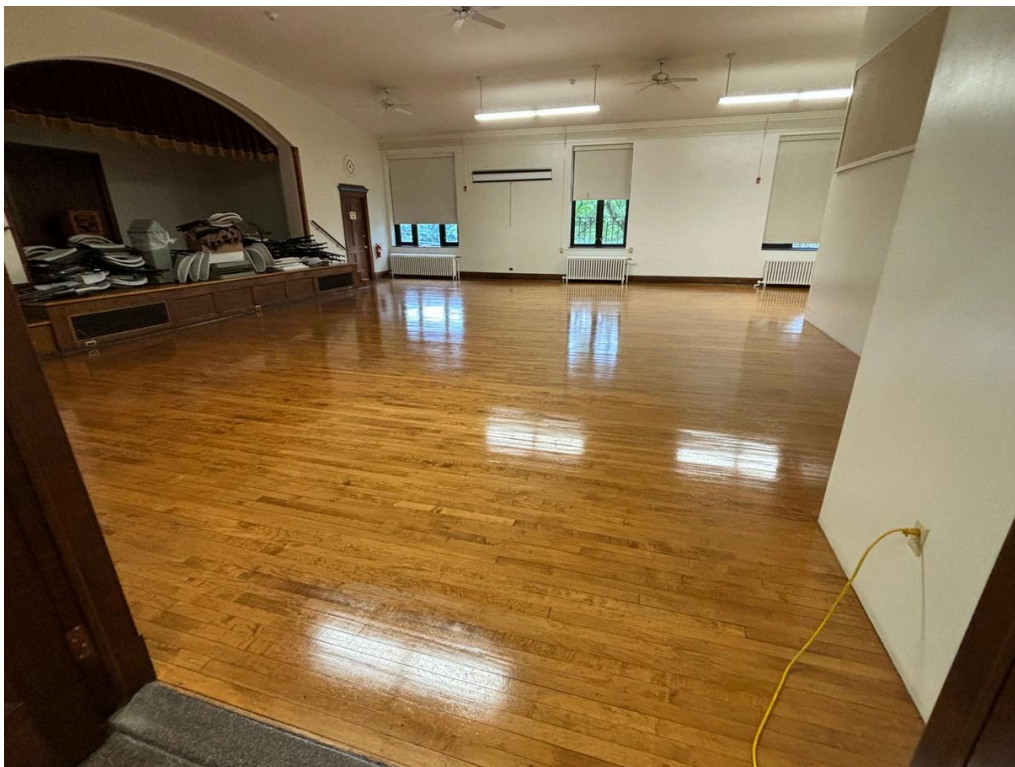
JAN-APR 2024: 52
 JAN-APR 2023: 46

Incidents were 50% lower in May this year compared to April and also half of what they were in May 2023. It's encouraging to see numbers still trending down even as the weather warms up.

FUN ANECDOTE

BEAUCHAMP AUDITORIUM FLOOR

In addition to all the other work happening at Beauchamp this month - accessible doors, badge access control, new security cameras and repairing valves and temperature controls on the radiators to provide more even temperatures throughout the building, Facilities also found time to buff and wax the auditorium floor.



**“WE SHOULD DO
A ROLLER
SKATING
PROGRAM
HERE!” - BECKY
MAGUIRE,
OPERATIONS
ADMINISTRATOR**