

MINUTES

OCPL Board of Trustees' Meeting

June 12, 2024

Salina Free Library

4:00 p.m.

ATTENDING

M. Bilbo Coughlin	E. Gonzalez
S. Dyer	J. Hurst-Wahl
S. Edelstein	E. Kochian
L. Fetyko	C. Ondrako

ABSENT

D. Dixie	T. Mulvey
M. Mahar	

ALSO PRESENT

D. Marmor	A. Perrine
R. Battelle	S. Rorer
M. Carter	T. Walters
D. Dell	Y. Williams
K. Hayduke	K. Schellinger
R. Maguire	A. Ripka

WELCOME

Mr. Edelstein called the meeting to order at 4:01 p.m.

PRESENTATION

Adria Ripka, Vice President of the Salina Library's Board of Trustees gave a very informative and interesting overview of the Salina Library.

CONSENT AGENDA

Ms. Feytko moved the consent agenda, which includes the minutes from the May 15, 2024 meeting.

Mr. Kochian seconded; motion passed unanimously.

AI Initiatives – Dr. Dane Dell

Dr. Dell spoke about AI tools that could enhance the everyday work of staff and eventually patrons. He identified tools for possible purchase in the next year. These include Chat GPT, Perplexity, Microsoft Copilot, and Writer. The goal is to learn and test them, develop ideas around standards of use and address any concerns that come with these tools such as privacy and how data is used.

There was further discussion on purchasing the tools, organizational readiness, licensing, cost of training, and learning how to use the technologies.

Finance and Budget Update – Mark Carter

Mr. Carter gave an overview of the budget process for the new board members. He has been in contact with and has met with our liaisons in Financial Operations. Forecasts were discussed and they are aware of the needs of the library. The Budget Memo for 2025 is expected at the end of June. The return date is generally the 3rd or 4th week in July. Usually, the County Executive presents the budget to the Legislature mid-September, and it's typically adopted mid-October. The library would like to see increases in funds for books and materials, maintenance and repair in the Central Library, and software and support for new copiers. Additionally, the library is asking for more staffing, programming funds, a replacement van, a custodial staff person, and AI.

Mr. Edelstein detailed the process of how the board votes to approve the budget.

Mr. Kochian explained how things are purchased at the end of the year.

DISCUSSION /ACTION

Action Items

MOTION

1st Consideration-Distribution, Bulletin Board and Exhibition Spaces Policy

Ms. Marmor gave an overview of the policy. It is to remind us of what the intent of these displays are for and are available for use by different community organizations. Our mission is to reach the community and promote things like education, recreation, cultural enrichment, civic engagement, as well as to publicize the library resources. Community fliers are also delivered through the library's delivery system to member libraries. Ms. Marmor felt no changes needed to be made. Ms. Hurst-Wahl suggested adding information on challenging displays. Ms. Perrine offered information on a Challenge Form that other libraries are using. Ms. Hurst-Wahl also suggested adding a DEI (Diversity, Equity, and Inclusion) statement.

Ms. Ondrako made the following motion for 1st consideration:

Resolved, That the OCPL Board of Trustees approves the 1st consideration of the Distribution, Bulletin Board and Exhibition Spaces Policy.

Mr. Kochian seconded; the motion carried unanimously.

The Policy will be brought back to the Board for a 2nd consideration.

Resolution 24-22

2nd Consideration-Policy Development

Ms. Hurst-Wahl made the following motion:

Resolved, That OCPL Board of Trustees approves the revised Policy Development Policy.

Ms. Bilbo Coughlin seconded; the motion carried unanimously.

Resolution 24-23

2nd Consideration-Public Comment Policy

Ms. Ondrako made the following motion:

Resolved, That the OCPL Board of Trustees approves the revised Public Comment Policy.

Mr. Kochian seconded; the motion carried unanimously.

RESOLUTIONS

Resolution: 24-20

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the grant funds of \$1000 from the CNY Arts GRACE Grant to fund Petit Branch Library's Summer Music Series.

Mr. Ondrako seconded; the motion passed unanimously.

Resolution: 24-21

Ms. Ondrako moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the grant funds of \$720.00 from the Westcott Area Cultural Coalition to fund two art programs at Petit Branch Library.

Ms. Hurst-Wahl seconded; the motion passed unanimously.

Discussion

Resolved, That the OCPL Board of Trustees approves to amend the Stillwork Consulting contract to split the payment of \$9000 to \$4500 upon completion of the assessment and \$4500 when learnings and recommendations are provided from Discovery.

The Board felt no vote was needed. Splitting the payment does not exceed the total amount. No action was taken.

EXECUTIVE SESSION

Ms. Hurst-Wahl made the following motion:

Be it Resolved, that per Section 105 of the Public Officers Law, this board shall now move into executive session for the purpose of discussing the employment history of a particular person. Attendance at this executive session will also include non-board member Dawn Marmor.

Ms. Ondrako seconded; motion passed unanimously.

The Board entered executive session at 4:50 p.m.

At 5:06 p.m. Mr. Gonzalez left the session.

At 5:15 p.m. Ms. Fetyko made the motion to leave executive session.

Ms. Dyer seconded; motion passed unanimously. No action was taken in the executive session.

The Board reconvened the open session.

ADJOURNMENT

Ms. Fetyko moved to adjourn the meeting. Ms. Dyer seconded.

Mr. Edelstein adjourned the meeting at 5:16 p.m.

Respectively Submitted,

Sharon Rorer
Administrative Assistant

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Beauchamp Branch * Betts Branch * Hazard Branch * Mundy Branch
Paine Branch * Petit Branch * Soule Branch * White Branch