

MINUTES
OCPL BOARD OF TRUSTEES' MEETING

November 14, 2018
Central Library, Board Room
4:00 p.m.

ATTENDING

V. Biesiada	R. Manning
T. Dodge	B. Morgan-Baker
R. Engel	C. Ondrako
J. Hurst-Wahl	D. Stack
E. Kochian	M. Tucci

ABSENT

M. Treier

ALSO PRESENT

J. Park	A. Horan
G. Cox	D. Marmor
D. Buckingham	K. Whitney
M. Carter	S. Kushner
D. Dell	

WELCOME

Mr. Kochian called the meeting to order at 4:00 p.m.

CONSENT AGENDA

Ms. Hurst-Wahl moved the consent agenda, which includes the minutes from the October 17, 2018 meeting.
Ms. Biesiada seconded, the motion carried unanimously.
(Ms. Stack was not present at the time of this vote.)

EXECUTIVE DIRECTOR'S REPORT

Ms. Park reviewed her report to the Board.

She covered the following topics:

- NYLA Conference: it was well attended by OCPL staff and they were very engaged.
- Assemblymember Didi Barrett: She is the chair of the Assembly's Education and Libraries Committee. She stopped by for a visit to the Central Library with Assemblymember Magnarelli and they took a tour of the Central Library. Brian Donnelly attended this meeting as well.
- Purchasing: Ms. Park thanked the administrators for getting all the last minute orders through, since the deadline was yesterday.
- Personnel: there has been a slowdown in the return of our requests. DMB is waiting for direction from County Executive McMahon.

- RFPs and Contracts: Mr. Fisher has encouraged the Library to continue pursuing with the RFP for neighborhood Services Workers for Mundy, White and Beauchamp branch libraries even though it isn't in the 2019 budget.
- MOU Review Committee: the member library directors have selected their four representatives and two member trustees for this committee. We hope in January to have the new member liaison position filled and have the Committee up and running by February.

ACTION/DISCUSSION

Resolution: 18-29

Action Items

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees accepts the grant funds of \$7,500 from the M & T Charitable Foundation to support the 2019 Summer Learning Program.

Mr. Manning seconded, the motion carried unanimously.

Resolution: 18-30

Ms. Hurst-Wahl moved the following resolution:

Resolved, That the OCPL Board of Trustees approves the grant application submission to the City of Syracuse Department of Neighborhood and Business Development Block Grant (CDBG) for 2019-2020 for \$33,206 for the Young Technology Leaders Workforce Development Program (LeadTech) at Mundy and Beauchamp Branch Libraries.

Mr. Dodge seconded, the motion carried unanimously.

Discussion Items

1) 3rd Quarter Forecast: Mr. Carter reviewed the 3rd quarter forecast handout.

The Board suggested the handout to include a graphical format as well.

2) 2nd Consideration: Policy Development Policy

Mr. Dodge made the following motion:

Resolved, That the OCPL Board of Trustees approves the revised Policy Development Policy.

Ms. Biesiada seconded, the motion carried unanimously.

3) 2nd Consideration: Privacy and Confidentiality Policy

Ms. Ondrako made the following motion:

Resolved, That the OCPL Board of Trustees approves the revised Privacy and Confidentiality Policy.

Ms. Stack seconded, the motion carried unanimously.

Resolution: 18-31

Resolution: 18-32

Resolution: 18-33

4) Public Comment Policy:

Ms. Hurst-Wahl made the following motion:

Resolved, That the OCPL Board of Trustees approves the revised Public Comment Policy.

Ms. Morgan-Baker seconded, the motion carried unanimously

Other

Mr. Kushner reported on the following topics:

- Digital Inclusion Coalition: He attended a program on how to create a digital inclusion coalition and would like to start something of this nature within OCPL system. He will provide a summary of the information he has received at the next OCPL Board meeting.

COMMITTEE REPORTS

Government Relations

Mr. Dodge reviewed the past and future activities of the committee. Reminder: CLRC Legislative breakfast on Dec. 14th at Pine Grove Middle School.

Board Dev. & Recruitment

Ms. Biesiada mentioned the Executive Director job ads have been placed in all the locations requested by the Board. The applications are due December 14th. Ms. Hurst-Wahl will review the applications to filter those that meet the qualifications.

Finance

Ms. Ondrako stated the 990 form has been submitted.

Other

Branches: Ms. Marmor spoke about the NYLA conference as well. She explained how important is it especially for beginning career staff to be able to attend and have the chance to network with other library systems. Communications: The Board discussed various communication resources we are currently using, what we are communicating, and the different ways to reach out to the community.

PRESIDENT'S REPORT

Mr. Kochian mentioned we still need nominations for slate of Officer for 2019.

ADJOURNMENT

Mr. Dodge moved to adjourn the meeting.
Mr. Kochian adjourned the meeting at 5: 10p.m.

Gail M. Cox
Administrative Assistant