



## Policy Development

1<sup>st</sup> Consideration: 10/17/2018  
2<sup>nd</sup> Consideration: 11/14/2018  
Resolution: 18-31  
Date Approved: 11/14/2018

### POLICY DEVELOPMENT

The Board of Trustees has both the right and duty to establish policies which are in the best interests of the public and which provide guidance to the staff in defining library services and use of library resources provided to the community with equity and consistency.

The Executive Director shall bring before the Board suggestions for new and revised policies.

Policies will be on the Board of Trustees' agenda for First Consideration at a regular meeting. Generally, First Consideration will consist of a motion for First Consideration that allows for discussion and tabling of the policy for one month in order to allow time for staff review and public comment.

Persons who wish to provide input in the development of policies may address the Board at a regular meeting or submit written comments, according to the Board's policy on Public Comment.

At the next regular meeting, the policy will be on the Board of Trustees' agenda as a Resolution brought to the floor and either date approved or sent back to the Executive Director for revision and further action, if needed or desired.

The Board of Trustees will review each adopted policy at least once every three years at a regular meeting.

If more timely action is needed, the Board may review, create and adopt a policy immediately, at its discretion.