**Member Services**
Amanda Perrine

May 2024 (for April 2024)

| | Things That Happened | Looking Forward To | Things Needed From the Board |
|---|---|---|---|
| Member Services Amanda | 1. Attended the Public Library Association in Columbus, Ohio & the NYLA Youth Services Section Conference in Clayton (Great presentations from many OCPL staff!)<br>2. Working on System Retreat with a great team<br>3. Completed my first semester of teaching at SU with IST 717: Library Leadership and Management wrapping up. I'm hoping to see many of these students in OCPL positions in the future | 1. TAC Meet & Greet (5/8)<br>2. Orientation for the new Board members<br>3. Intent to apply form responses for construction grant (Due 5/31) | 1. Teletime and hybrid work policies<br>2. Attend the OCPL Board member orientation, whether new or in need of a refresher<br>3. If there are other metrics you would like, such as outreach event numbers |
| Outreach Maggie | 1. Provided Eclipse Glasses to Hillbrook and JCF<br>2. Did Eclipse Soundscapes Project during festival at MoST and these were the observations recorded: BEFORE were about people talking, the music, and warm temps; DURING the eclipse, there were lots of OOOHs and AAAHs, with noticeable drops in temperature/wind, and chills; AFTER - People Leaving<br>3. Attended NYLA Spring on the Hill | 1. OCPL Staff Development Day at the Zoo on May 3<br>2. FOCL Lecture on May 7<br>3. CNY Pride Parade and Festival on June 22 (Board members welcome to march in the parade! Email if interested.) | 1. I need the Board and Administration to approve a policy for staff assisting at outreach events. OCPL staff have been volunteering for outreach events when they are not scheduled to work because it's the only time they can participate. We need a policy that clearly defines PAID participation at events so that Personnel and Supervisors can communicate better with staff about re-arranging schedules. |
| Literacy Amy | 1. Spent three days at the Refugee Assistance Program (Bob's School) introducing the students in levels 1-6 classes to the library, showing them our print and digital | 1. Kitchen Literacy Project: Global Sandwich will begin June 12 and | |

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| | resources, and getting them library cards. So far, I have helped 259 students get their cards. There are still two classes left, so I expect to give a total of around 300 cards.<br>2. Each of those 17 classes will be making a field trip to Central Library to take a look at the literacy area, MakerSpace and KidSpace, and have an opportunity to use their new cards.<br>3. Several clerks who work mainly on the 2nd floor were so helpful in getting information into the computer for all of those cards-Lashonda Hill, Anne Steiber, Nancy Rossi. Many thanks to them! | continue monthly. Guest chefs will be prepared to give a food demonstration and answer questions in an interview format about their countries. Each chef will create tasting portions for those in attendance. Our plan is to market the program as much as we can to regular patrons of Central, New Americans, and other downtown residents. | |
| Delivery<br>Jesse | 1. Our new Page, Pat Gross, started in April. He has had a great start and become a great team member. **Our average transit times remained below 3 days for the month of April.  (Average time 4 years ago: 11 days)**<br>2. Our collection of Flags for the watch fire has begun.<br>3. First delivery to Jamesville Correctional facility. | 1. We will be beginning our distribution of summer reading materials this month and look forward to the warmer weather and our delivery system getting busier. | |

**Quote:** *"We cannot empower children to read, and motivate adults to learn more, if we don't support one another first."*

-Maggie Foster, OCPL

**Metrics** (Average Days in Transit)



Average of Days in Transit

Transit Times 4.1.24-4.30.24

TransitRcvBranchAbbr

*Limited delivery 4/8/24 Due to Eclipse
**NE receives delivery once a week. Limited staffing for the month.





|      | Jan  | Feb  | Mar  | Apr  | May  | Jun  | Jul  | Aug  | Sept | Oct  | Nov  | Dec  |
|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 2023 | 2.74 | 3.16 | 2.30 | 2.32 | 3.07 | 2.45 | 2.62 | 2.83 | 2.4  | 2.63 | 2.9  | 3.16 |
| 2024 | 2.53 | 2.57 | 2.14 | 2.61 |      |      |      |      |      |      |      |      |