

**OCPL Membership Council**  
**Minutes of Meeting – March 7, 2017**  
**Liverpool Library**

Present: M. Backus (OCPL), R. Battelle (YSAC), K. Benson (Maxwell), E. Cassidy (DeWitt), J. Chubon (Salina), B. Giardina (OCPL), D. Golden (Solvay), A. Hayes (Tully), J. Kalkbrenner (PT), S. Kushner (Lafayette), N. Marquis (Skaneateles), K. McCaffrey (NOPL), J. Milligan (Manlius), S. Mitchell (OCPL), S. Morgan (Onondaga Free), L. Rachetta (East Syracuse), S. Reckhow (Central/Branches), S. Shoemaker (RSAC), A. Travis (MSAC), M. Van Patten (Baldwinsville), J. Widrick (Marcellus), G. Wisniewski (Liverpool)

Absent: L. Byrnes (Jordan), S. Considine (Fayetteville), D. D'Ambrosio (Fairmount), R. Dunsmore (Paine/White), N. Howe (Baldwinsville), G. Konder (Hazard), J. Park (Central), D. Marmor (BC/BT), L. Ravera (Minoa), W. Scott (DeWitt), J. Teska (Soule), K. White (Elbridge), K. Whitney (Central)

Meeting called to order at 10:02 am by Jen Milligan

**A. Action & Discussion Items**

1. December meeting minutes approved (no amendments)
2. Reconsideration of renewal in Bibliotecha Cloud (3M)
  - i. CDAC recommends not renewing 3M based on overlap of titles with Overdrive and no Kindle titles. 75% of 3M titles can be transferred to Overdrive
  - ii. Motion made by Meg Van Patten not to renew 3M. Jake Widrick seconded. Passed.
3. Recommendation to add Overdrive Advantage Plus to the System's Overdrive digital library
  - i. Libraries with Overdrive Advantage are able to give titles in their collections to the consortium, provided the titles have been owned for at least one year, are not checked out and not on hold. Seven OCPL libraries participate in Advantage
  - ii. Motion made by Katy Benson to accept eligible titles from Advantage libraries into the system's collection. Kate McCaffrey seconded. Passed.

**B. Reports**

1. Advisory Committees
  - i. Collection Development (B. Giardina)
    - a. Most databases are renewed in the fall with two months advanced notice. CDAC will present recommendations at the next Membership Council meeting.
  - ii. Resource Sharing (S. Shoemaker)
    - a. RSAC is still working on patron-initiated ILLs.
    - b. Training for staff and patrons is being planned. Rollout is planned for this year.
  - iii. System Services (A. Travis)
    - a. An outreach survey distributed to members found a need to list services and special collections available at each library.
    - b. A website for system members with this information and a calendar for training, workshops and meetings is planned.
    - c. Current priorities are developing the website and the Professional Development and Training Committee doing a needs assessment regarding staff knowledge and skills.
  - iv. Youth Services (R. Battelle)
    - a. The Summer Learning Committee is working on a system-wide booklet in which libraries can list their summer events.
    - b. They will continue offering badges, but there will be one portal for all libraries.
    - c. The Youth Services and Teen group have decided to remain separate.
    - d. The Early Literacy Committee wants to develop story time kits for librarians and a

system-wide program for 1000 Books to Read Before Kindergarten.

- e. There was a discussion among attendees about providing baby cards to newborns.

## 2. OCPL

### i. Executive Director (S. Mitchell)

- a. Still looking for funding for Play and Learn Centers
- b. Will teach early childhood classes at Jamesville Prison
- c. PR Roundtable is working on wraps for the delivery vans
- d. Have been discussing ways to cooperate with neighboring library systems through purchasing, delivery and other shared services
- e. Deb and Deirdre from CLRC are both leaving, and the offices are being moved to Towpath Commons
- f. PULISDO are looking at the Minimum Standards and will ask libraries to review and comment
- g. OCPL is looking to restructure its funding model to be more sustainable
- h. Board is working on strategic plan

### ii. Coordinator for Member Services (A. Travis)

- a. New library cards featuring 3 different designs will be available soon
- b. Learn Six students from SU will evaluate the sorting room and procedures to improve efficiency
- c. Staff Development Day for Central/Branches will be May 15<sup>th</sup>; member libraries are invited. A poverty simulation will be part of the day.
- d. System Retreat will be held on September 12, potentially at WCNY. Details to come.

### iii. Director of Library Information (M. Backus)

- a. Inside OCPL will be replaced with another system, possibly Google Apps for Work
- b. We'll begin evaluating our ILS this year; it will necessarily be a long, thoughtful process

## 3. Central and Branches

### i. Administrator for Central and Branches Services and Initiatives (S. Reckhow)

- a. Developing a Central Advisory Committee on how to spend Central Book Aid and Central Library Development Aid, to improve the Central Library as a resource for the system

## C. New/Proposed Business and Information

### 1. NYLA Sustainability Initiative (K. McCaffrey and S. Kushner)

- i. The Initiative seeks to have libraries lead communities to sustainability economically, socially and environmentally.
- ii. Four working groups have been developed: Benchmarks Evaluation Sustainability (define, measure and incentivize standards), Roadmap (resource gathering), Community Change Agents (recruiting and training leaders) and Marketing the Cause (messaging)
- iii. Hoping to start a local group

## D. Tweet Out

- 1. Directors and staff shared highlights about construction projects and programs in their libraries.

Meeting adjourned at 12:18 pm by Jen Milligan

Next meeting – June 7, 10:00 am @ Central