

**APRIL 2024**

Administrator for Library  
Operations

**MONTHLY  
REPORT**

**PREPARED BY:**

Rebecca Maguire

# THREE THINGS ACCOMPLISHED

01

## **POLLING PLACES/VOTING/EARLY VOTING**

April primaries were coordinated with CET, Facilities and library staff. Beauchamp library was once again an Early Voting site, and offered seven full days of voting before Primary Day. Mundy, Hazard, Beauchamp, White and Central were polling sites this year.

02

## **FACILITIES, SECURITY & CONSTRUCTION AID COMMITTEE**

Hosted the Spring meeting of the FSCAC. Becky Ossevoort, the County's Director of Employee Health and Safety, joined us to discuss ergonomics, including proper lifting techniques and how to advocate for resources for ergonomic furniture and supplies in your budget.

03

## **SAFETY AND SECURITY AUDITS**

Over the coming months, I will be visiting each branch with representatives from the County and from the Union to assess safety and security needs. We began with White Branch in March and our next stop will be Mundy.

# THREE THINGS I'M LOOKING FORWARD TO

01

## WATER FOUNTAINS

We are in the process of getting water fountains/fill stations put in at White, Beauchamp and Soule branches. Staff are very excited and we are hopeful that they will be in by summer. Studies have shown that having reliable access to drinking water is very important for children's health, and water bottle fill stations help cut down on plastic waste.

02

## BADGE ACCESS CONTROL

We've taken a big step forward in the Badge Access Control Project. Finalized quotes have been submitted and we are just waiting on purchase orders to begin implementation. I'm very excited about how this will increase safety and security for our staff.

03

## STAFF DAY

We have speakers and an agenda and a plan for 2024 Staff Day! The year's Committee has had excellent ideas and suggestions, and I can't wait to see them be carried out. We will be back at the Zoo in 2024 (by unanimous request) but we've added some new elements to shake things up, including Table Talks. Our Keynote Speaker will be Mark Headd, and he will be speaking about advances in Artificial Intelligence. Staff Day will take place on Friday, May 3rd.

# Security Statistics

## Category Breakdown - Year to date

2024 OCPL Incident Report Statistics	Jan	Feb	Mar
Juvenile (Aged 16 or under)	3	6	5
Assault	1	1	
Disturbance		1	1
Damage to Library Property		2	1
Drugs/Alcohol			
Failure to Follow Rules (ie masks)	2	2	1
Medical		3	4
Personal Property Damage/Theft			
Refusal to Leave	1	1	
Sexual	1	1	1
Trespassing		1	1
Verbal Harassment/Threat/Abuse	3	1	6
WPV (Workplace Violence)	7	3	7
Weapon	2		1

### NUMBER OF INCIDENTS

Prior Three months  
**Jan: 10**  
**Feb: 13**  
**Mar: 17**

### YEAR TO YEAR COMPARISON

**Total for March 2024: 17**  
**Total For March 2023: 10**

**JAN-MAR 2024: 40**  
**JAN-MAR 2023: 21**

Medical incidents are up 28.5% over previous year and account for almost one quarter (23%) of March 2024 incidents.

A medical incident is considered to have occurred whenever a staff member has to call 911 and in March that included two overdoses and a seizure.



# WHAT I'M EXCITED ABOUT- WHITE BRANCH ROOM RECLAMATION

01

## CRUMBLING BATHROOM

White Branch was home to a legitimately terrifying and unusable bathroom.

02

## MAKEOVER PROCESS

Facilities staff and the County trades worked diligently to safely remove fixtures and debris.

03

## END RESULT

Their efforts resulted in a well-designed, functional space that will provide library staff with an area to clean and wash supplies after programs.



**“THE  
TRANSFORMATION  
WAS INCREDIBLE  
TO WATCH - STAFF  
ARE SO EXCITED  
TO HAVE A BRAND  
NEW FUNCTIONAL  
SPACE IN THE  
LIBRARY.”  
-JACKIE BLEICH,  
BRANCH MANAGER,  
WHITE BRANCH**