

Onondaga County Public Library Annual Report for Library Systems - 2016 (Public Library Systems 2016)

State Notes
Local Notes

1. General System Information

- 1.16 URL of the system's complete Plan of Service
- 1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No. If Yes, please annotate using the State note.
- State Note:** Our website has changed
- State Note:** We completed our renovation of the Central Library. We closed for one week to move in. Our people counters were removed in May and not replaced.

2. Personnel Information

No Notes

3. System Membership, Outlets and Governance

- 3.16 Branches
- State Note:** Due to the changes in E-rate definitions, the two community center libraries are now counted as branches
- 3.19 Other Outlets
- State Note:** Due to the changes in E-rate definitions, the two community center libraries are now counted as branches

Repeating Group 1

13. Is this trustee serving a full term? If No, add a State Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). **State Note:** Finishing a term of a trustee who resigned

4. Public Library System Transactions and Collections

- 4.7 Successful Retrieval of Electronic Information **Local Note:** Database usage, hoopla and freegal

5. System Services

- 5.4 How many member libraries fully participate in the ILS? **State Note:** I am counting all physical library buildings. NOPL has two branch libraries.
- 5.22 How many libraries participate in (or submit records for) the union list of serials? **State Note:** In 2016 the whole system is now participating in the serials module.
- 5.84 Number of institutions served other than jails or correctional facilities **State Note:** No longer bring books to the senior center by Betts Branch

6. Operating Funds Receipts

No Notes

7. Operating Fund Disbursements

- 7.7 Electronic Materials Expenditures **State Note:** The system increased budget to make up for some of the smaller libraries who didn't have the funds to purchase

			ematerials. Due to the increase of space created by the Central renovation and no longer double shelving, there was an increase in purchase of dvds and audiobooks.
7.8	Other Materials Expenditures	State Note:	
7.15	Other State Aid/Grants (e.g., Construction, Special Legislative or Member Grants)	Local Note:	Tech Lead Grant
7.17	Other cash grants paid from system funds	Local Note:	DeFrancisco
7.34	Other Building & Maintenance Expenses	State Note:	Rental costs increased due to the central renovation. Catholic Charities - social workers in libraries Ellen Bach, Lawyer City of Syracuse Police - officers in two branches Unique Management Services - collection agency Paul J Cowley & Associates - website development
7.43	Fees for Consultants and Professionals - Please include a State Note with the consultants' or vendors' names and a brief description of the service(s) provided.	State Note:	
7.44	Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid.	State Note:	CLRC, PULISDO, The Foundation and NYLA
7.86	Indicate type of audit (select one from drop-down):	State Note:	The audit is initiated by the county but they use a private accounting firm.
Repeating Group 1			as a federated system, the county keeps track of our revenues and

1. Name of bank or financial institution **State Note:** expenditures. We do not make deposits or cut checks.

8. Capital Fund Receipts

- 8.9 CASH BALANCE – Beginning of Current Fiscal Reporting Year: Public Library Systems – January 1, 2016; 3Rs – July 1, 2016. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems – December 31, 2015; 3Rs – June 30, 2016) **State Note:** This should be \$4,265,465

9. Capital Fund Disbursements

No Notes

12. Projected Annual Budget For Library Systems

No Notes

13. State Formula Aid Disbursements

- 13.1.5 **Employees Benefits:** Indicate the total expenditures for all system employee fringe benefits. **Local Note:** A third of the amount of salaries.
- 13.3.2 Total Expenditure for Professional Salaries **Local Note:** Half of Mark and Janet's positions.
- 13.3.3 Total Full-Time Equivalent (FTE) **Local Note:** ILL
- Repeating Group 1
2. Expenditure **Local Note:** ILL postage

14. Summary of Library System Accomplishments

No Notes

15. Current system URL's

No Notes

16. Assurance and Contact Information

No Notes

Suggested Improvements

No Notes